

Delaware Developmental Disabilities Council (DDC)
Adult Issues Committee
Minutes of Meeting
Friday, April 21, 2017 * 9:30 AM to 12:00 PM
DDDS Fox Run, 2nd floor training room
2540 Wrangle Hill Road, Bear, DE

Members present: Terri Hancharick, Committee Chair, Parent Advocate; Laura Strmel, St. John's Community Services (SJCS); HarrietAnn Litwin, Division of Vocational Rehabilitation (DVR); Alvin Emory, Self-Advocate; Carol Barnett, Division of Services for Aging Adults and Physical Disabilities (DSAAPD); Barbara Monaghan, Self-Advocate; Bill Monaghan, Self-Advocate; Derrick George, Advocate; Gary Mears, Parent Advocate

Members absent: Karen Gallagher, Self-Advocate, Committee Vice-Chair; Vivian Turner, CERTS

Guests Present: None

Staff present: Kristin Harvey, Social Services Administrator, Delaware Developmental Disabilities Council (DDC)

I. Call to Order: The meeting was called to order at 9:57 AM.

II. Approval of Minutes: The committee voted to approve the February, 2017 minutes as written.

III. Approval of Agenda: The committee voted to approve the agenda as written.

IV. -Chair's Report: Terri declined to give a report due to the busy agenda for this meeting.

V. - Staff Report: Kristin also declined to give a report due to the busy agenda for this meeting.

VI. Current Business

A. Action Item/Vote: Review of Proposals Received in Response to RFP 1701:

The committee received two proposals in response to RFP 1701. After lengthy review and discussion, the committee was able to select one of the two proposals. Kristin stated that she would notify the Council that they would have a proposal to vote to approve on May 10th. She also stated that she would reach out to the organization whom the committee did not choose, in order to share feedback.

B. Action Item/Vote: RFP 1704, Down syndrome and Alzheimer's disease-

Upon careful review of the RFP, the committee requested a few minor changes in wording. Kristin stated that she would make the changes, and notify the Council that the committee would be asking for approval to release RFP 1704 at the Council's May meeting.

C. Discussion-Sheltered Employment- This item was tabled until a later date due to the scheduled meeting time approaching its conclusion.

VII.

There being no other new business, the meeting was adjourned at 12:05 PM.